

## WHY SHOULD I APPLY?

Quality childcare benefits parents and children. Childcare assistance helps parents achieve their goals of going to work, school, or job training, while their children receive care and early learning.

Children who attend quality childcare are often better prepared for school, helping them learn and succeed.

## HOW MUCH WILL I HAVE TO PAY?

The Childcare Assistance Bureau pays your childcare provider directly each month. The parents pay co-payments. Co-payments are determined based on income. In 2015, a family of 3 earning 100% of the Federal Poverty Level paid \$76 per month. Clients may be charged for field trips and other fees. Ask your childcare provider about additional fees.

## HOW TO APPLY?

Call or visit a Child Care Services Bureau Office. Call 1-800-832-1321 to locate the nearest office.



## SOUTHWEST WOMEN'S LAW CENTER

If you need help with childcare or have a problem with the Childcare Assistance Program contact the Southwest Women's Law Center for assistance.



Call: (505) 244-0502  
Email: [info@swwomenslaw.org](mailto:info@swwomenslaw.org)  
or visit  
[www.swwomenslaw.org](http://www.swwomenslaw.org)

## CHILDCARE ASSISTANCE

SOUTHWEST WOMEN'S  
LAW CENTER



# The Childcare Assistance Program gives families the ability to work or attend school while their children receive quality childcare.



## WHO QUALIFIES FOR THE CHILDCARE ASSISTANCE PROGRAM?

- Families who receive TANF or whose income is at or below the Federal Poverty Level are prioritized.
- Families whose income is 100%-200% of the Federal Poverty Level may also be eligible.
- The following requirements must also be met:
  - The person applying must be the child's parent, grandparent, or legal guardian.
  - Families must be New Mexico residents. Proof is required.
  - Child must be a U.S. citizen. CYFD does not consider the immigration status of parents.
  - Parents must be working, going to school, or participating in job training.
  - Children 6 weeks to 13 years of age qualify. Some exceptions apply for older children.

## WHAT DOCUMENTS ARE REQUIRED?

- Completed Application
- Proof of earned and unearned income, SSI, and child support (A parent who would be in danger due to domestic violence for seeking child support is not required to do so)
- Parent's school schedule (if attending school)
- Birth certificates for all children in household
- Proof of residence (lease, utility bill)
- Proof of child's citizenship (birth certificate or naturalization certificate) Social Security card is NOT REQUIRED
- Name, address, and phone number of childcare provider

**OTHER RESOURCES MAY ALSO BE AVAILABLE. VISIT [PULLTOGETHER.ORG](https://www.pulltogether.org) AND CLICK AM I ELIGIBLE? TO LEARN ABOUT OTHER SERVICES AVAILABLE TO NEW MEXICAN FAMILIES.**

## WHERE CAN BENEFITS BE USED?

Providers must have at least a 2-star rating to qualify. Benefits can be used at the following types of childcare facilities:

- Licensed Child Care Centers
- Licensed Child Care Homes
- Registered Child Care Homes - including relatives who register with CYFD to provide childcare
- Summer Programs
- After School Care
- Tribal entity childcare programs
- Religious childcare programs
- Childcare programs in public schools and post-secondary schools
- Programs operated by employers for their employees